

EMPLOYMENT SKILLS FOR MIGRANTS EXPO 2016 PROGRAM

Auditorium

10.00 - 10.20

- ◆ **Welcome & Acknowledgement to country**
- ◆ **Opening Speech:**
Hakan Harman—CEO Multicultural NSW
- ◆ **Migrant Success Story—Safia Amadou**

10.20 - 1.00

INFORMATION STALLS
A range of agencies will provide information on employment, further education, training, job opportunities, starting a business, volunteering, MyGov, mentoring and many more.

Room 1

10.30 - 11.00

- Hidden Job Market — Green Aid Australia**
- ◆ How to find jobs before they are advertised
 - ◆ Building relationships with companies you really wish to work for
 - ◆ How to find jobs you really want and stay ahead of the competition

11.10 - 11.40

- Volunteering—Centre for Volunteering**
- ◆ What is it? Why do it? What roles are available?
 - ◆ Rights and benefits
 - ◆ Contribution to road-testing careers

11.50 - 12.20

- LinkedIn Workshop - Filtered Media**
- ◆ Why LinkedIn is important
 - ◆ Practical tips to transform your profile and stand out
 - ◆ How to build your networks through linked-in

12.30 - 1.00

- Training with Job Outcomes—Bright Hospitality**
- ◆ Learn about the hospitality industry
 - ◆ Training and career opportunities available right now
 - ◆ Apply for a job today

Room 3

10.30 -12:30

Resume Writing and Job Seeking Strategies
One on one assistance on resumes by consultants and volunteers

Bring a copy of your résumé!

Room 2

10.30 - 11.00

- First Impressions are made Online—Social Check**
- ◆ How does your online presence influence your chances of getting a job
 - ◆ How should we present online?
 - ◆ What if we don't have an online presence?

11.10 - 11.40

- Build Confidence and Network — Green Aid Australia**
- ◆ Confidence building—know your own worth
 - ◆ How to network effectively
 - ◆ Practical networking strategies

11.50 - 12.20

- Legal Rights at Work — Ombudsman Fair Work**
- ◆ Who is the Fair Work Ombudsman
 - ◆ Minimum workplace entitlements
 - ◆ Common issues in the workplace

12.30 - 1.00

- How to Start Your Own Business BEC Southern Sydney**
- ◆ Is a business plan really necessary?
 - ◆ Understanding government regulations
 - ◆ Marketing NOW!

Auditorium

11.00 - 12.30

POPUP CHATS
Grab a cup of chai and have a chat on topics such as
How to get a job in the corporate world
How to join the Mentor Program
Social Enterprise—a personal experience